



For Office Use 由本學院填寫

Receipt No. 收據編號：_____

☐ Admitted 取錄 ☐ Rejected 不取錄 ☐ Waiting List 後補名單

Part I 甲部：Application Details 報讀課程資料

Application Code 報名代碼	Programme/Course Title 課程名稱	Currency 貨幣	Fee 費用

Part II 乙部：Personal Particulars 個人資料

HKU SPACE Student No. (If any)

學生證號碼 (如有)

Title 稱謂

☐ Mr 先生

☐ Ms 女士

(Please fill in the name accordance with the identity document. The name will be used for official documentation.)
(請根據證件填寫姓名。該姓名將用於官方文件。)

Given Names

英文名字

Family Name

英文姓氏

Name in Chinese

中文姓名

Nationality

國籍

Type of Identity Document

H.K.I.D./Mainland ID/Passport No.

證件類別

香港身分證 / 內地居民身分證 / 護照號碼

Date of Birth

出生日期

Day

日

Month

月

Year

年

Identity Document Number

證件號碼

(Holders of H.K.I.D. card must fill in their H.K.I.D. No.) (香港身分證持有人必須填寫香港身分證號碼。)

(Applicants must present identity document using for application for verification purpose.) (申請人必須出示於報名時使用的身分證明文件用作核實身分。)

Email Address

電郵地址

Mobile Phone

流動電話

Permanent HK Resident

香港永久性居民

☐ Yes 是

☐ No 否

(If 'No', see Notes to Non-local Applicants) (如填寫「否」，請細閱非本地申請人注意事項)

Correspondence Address

☐ Residential 住址

☐ Business 公司

通訊地址

☐ HK 香港

☐ KLN 九龍

☐ NT 新界

☐ Chinese Mainland 中國內地

☐ Overseas 海外

Emergency Contact Person 緊急聯絡人

In case of emergency, we may need to contact your family or friend. Please suggest. 如遇上緊急事故，我們或需聯絡你的家人或朋友，請提供聯絡人資料。

Contact Person 聯絡人

Phone 電話

For applicants not holding a Lifelong Learner Card
適用於未持有終身學員證之申請人

Please affix a recent colour photo
(in plain background) of
the applicant for producing
the Lifelong Learner Card.
請貼上申請人之彩色近照一張
(照片背景必須無任何裝飾)
以作印製終身學員證用途

45mm x 55mm

Name 姓名

Contact No. 聯絡電話

Programme/Course No.

課程編號

Please complete this part 請填妥本欄

Name 姓名

Address 地址

Please continue to next page
請繼續填寫下頁 →

Part III 丙部：Qualifications & Employment 學歷及就業資料
(Applicable for applying to an award-bearing or professional programme 申請學歷頒授及專業課程適用)

Qualifications 學歷 (In chronological order 請順序列出)
Please state qualifications relevant to the programme/course entry requirements you are applying for, and attach proof of qualifications specified in the requirements of the individual programme/course.
請填寫申請報讀課程所需的學歷，並根據個別課程需要，另附學歷證明。

Examination/Awarding Institution 考試/頒授學歷機構	Subject/Degree Awarded 學科/獲頒授學位	Grade 成績	Date of Award 頒授日期

Employment 就業資料 (In chronological order 請順序列出)
Please state your current employment, and your past working experience relevant to the programme/course entry requirements you are applying for, and attach proof of qualifications specified in the requirements of the individual programme/course.
請填寫現職及與申請報讀課程有關的過往工作經驗，並根據個別課程需要，另附證明。

Name of Company 機構名稱	Position 職位	Full-time/Part-time 全職/兼職	Date (From/To) 日期 (由/至)

Part IV 丁部：Other Relevant Information 其他相關資料

(Applicable to NEW students or PAST students who have an update 新生或需更新其他相關資料之舊生適用)

HKU SPACE Alumni 香港大學專業進修學校校友

All students newly enrolled in the School may apply for a Lifelong Learner Card which serves as a student card. It also confers eligibility to become an alumnus of HKU SPACE. To apply for a Lifelong Learner Card, please affix a recent colour photo to the lower left corner of page 1 of this form as instructed. For those who are interested in applying for a Lifelong Learner Card but did not previously provide a picture for such purpose, please visit our School Website to download the related Photo Collection Form (Home > Admission > Enrolment Methods > Lifelong Learner Card), complete and submit it to the programme team or any of the School's Enrolment Centres for processing.

所有初次入讀本院學生可申請終身學員證作學生證用途。持證人可成為香港大學專業進修學校校友。如欲申請終身學員證，請按指示在本表格第一頁左下角貼上彩色近照一張。其他有意申請終身學員證但先前未曾提供照片作此用途人士，可瀏覽本院網頁下載相關表格（主頁 > 入學申請 > 報名辦法 > 終身學員證），填妥並遞交課程小組或各學院報名中心作處理。

Equal Opportunities for Learning at HKU SPACE 香港大學專業進修學院的平等學習機會

The School supports equal opportunity and strongly opposes discrimination/harassment. The document, "Studying in HKU SPACE" is available from the School Prospectus/Website and sets out such policy more fully.

It is the School policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you.

學院支持平等機會並強烈反對歧視/騷擾行為。在課程手冊/網頁刊載的【學在 HKU SPACE】進一步闡述有關政策。

學院的方針就是為所有人士提供平等的學習機會。為了配合學生的需要，請在此報名表上說明你是否需要特殊的幫助。如有需要，學院將聯絡閣下，以獲取更多相關資料及提供更完善的服務。

Special assistance required 是否需要特殊的幫助

Yes 是 ☐ (if you check yes, you agree to give us further information on your special needs and consent to our further processing of your data
如選擇需要，閣下同意提供進一步詳情及同意學院處理相關資料)

No 否 ☐

Statement on Collection of Personal Data 收集個人資料聲明

- It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the School may be unable to process and consider their applications.
- The personal data provided to the school in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by HKU SPACE staff but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
- When the processing and consideration of all the applications for a particular programme have been completed: (a) the application papers of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials in Paragraph 6 then your contact details and opt-in consent would be retained for such purposes); and (b) the application papers of successful candidates will serve as part of the applicant's official student records and will be handled by HKU SPACE staff or by staff of an authorised third party providing services to the School in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential. Personal data collected arising from any payment for this application may be retained as statutorily required and for processing refund, if necessary.
- Upon enrolment, applicants will be required to submit a recent colour photo for student identification purpose.
- The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.

Use of Personal Data related to Direct Marketing

- From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services and fund-raising initiatives. Occasionally information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.

If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box. ☐

From time to time, the alumni office will send the latest updates to alumni members on the alumni events, privileges and offers, volunteering activities, and networking opportunities to you. Various communication channels such as direct-mail, email and mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your enrolment year etc). You always have the right to make subsequent changes on your choice if receiving further information for alumni by sending a written unsubscribe request (by email or by post) to the ALUMNI at any time.

If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box. ☐

- Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access to information should be addressed to the Data Protection Officer, HKU SPACE (please quote "Data Access Request"). For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.
- For details on the School's policy on personal data (privacy), please refer to the School Prospectus or Website (<http://hkuspace.hku.hk/policy-statement/privacy-policy>).
- HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement and the Supplement in relation to the General Data Protection Regulation of the University also apply where applicable and can be accessed from https://ase.hku.hk/doc/PICS_159_716.pdf and https://admissions.hku.hk/sites/default/files/2021-02/GDPR%20Privacy%20Notice%20%28Applicants%20and%20Students%29190913_0.pdf. Being in partnership with other overseas Universities, it also endeavours to comply to their laws and regulations as far as practicable. However, the School is obliged to maintain part of the students' records in perpetuity for reasons stated in this PIC.

- 申請人必須提供其個人資料及課程申請所需資料，否則本學院將不能有效處理其申請。
- 在法律許可情況下，個人資料將會作入學申請、註冊、有關學術及行政通訊、校友事務及聯絡、研究、統計、市場分析及推廣（包括直接銷售）等用途。只有香港大學專業進修學院職員才能處理有關資料，但亦可能會轉移到為學院提供有關服務的委託人處理。
- 完成報名程序及課程註冊後，申請人如不獲取錄，其個人資料將會被銷毀（如申請人於以下第 6 項表明願意接收學院的推廣訊息，申請人的聯絡資料及同意接收學院推廣訊息的記錄將保留作此等用途，獲取錄者的個人資料將會被保留作學生記錄，只有香港大學專業進修學院職員或為學院提供有關服務的委託人才能處理有關檔案，而閣下提供的所有個人資料將絕對保密。報名付款時所收集的個人資料，則循法例規定留作相關用途，以及退款處理之用（如需要）。
- 如獲取錄，申請人需呈交彩色近照一張以作學生證明之用。
- 在緊急情況下，學院將向學生發放電話短訊，或在有需要時附以其他方式，如電子郵件，以作通知。請準確填寫有關資料以便聯絡。如有任何更改，請儘快向學院提出更新。如閣下對接收電話短訊通知有困難，請聯絡課程組，以便作適當安排。

個人資料用作直接銷售

- 申請人提供的個人資料（包括姓名、聯絡方法及其他資料如曾報讀的課程、畢業年份等）將用作與學院溝通渠道，學院將透過信件、電子郵件、流動電話和其他社交媒體等為申請人、學員和校友送上學院的最新課程資料及推廣訊息，這些資訊亦將包括學院講座及活動、折扣優惠、診所服務及籌款活動等，當中亦可能包括香港大學或其附屬機構的不定期資訊。閣下可隨時以書面或電郵方式向學院申明是否願意繼續接收有關資訊。如不欲收到任何透過上述渠道發出的資訊，包括折扣優惠，請在表格內填上剔號。☐
- 申請人提供的個人資料（包括姓名、聯絡方法及其他資料如曾報讀的課程、畢業年份等）將用作與校友會溝通渠道，校友會將透過信件、電子郵件、流動電話和社交媒體等為學員和校友送上校友會的最新資訊及推廣訊息，如校友會講座及活動、校友會會員享優惠、義工活動及校友聯誼等。閣下可隨時以書面或電郵方式向校友會申明是否願意繼續接收有關資訊。如不欲收到任何透過上述渠道發出的資訊，包括折扣優惠，請在表格內填上剔號。☐
- 根據個人資料（私隱）條例，申請人有權知悉學院有否保留其個人資料，同時亦可查閱、索取及更改其個人資料。申請人如欲查閱其個人資料，請填妥指定表格並交回本學院個人資料私隱主任（請註明「查閱資料要求」）。本學院將會酌情收取行政費用。如欲更改一般個人資料，請填妥「申請更改個人資料表格」並交回本學院。
- 如欲了解本學院私隱政策的詳情，請參閱本學院的課程手冊或網頁 (<http://hkuspace.hku.hk/cht/policy-statement/privacy-policy>)。
- 本學院作為香港大學的一部分，大學的收集個人資料聲明及有關通用數據保障條例之附加內容亦適用於本學院，詳情請參閱 https://ase.hku.hk/doc/PICS_159_716.pdf 及 https://admissions.hku.hk/sites/default/files/2021-02/GDPR%20Privacy%20Notice%20%28Applicants%20and%20Students%29190913_0.pdf（只提供英文版）。學院亦與海外院校合作，在可行範圍內當遵從當地法律及條例處理相關個人資料，但學院仍需依循本院收集個人資料目的，保留某些項目作為永久學生記錄。

General Notes to Applicants 一般注意事項

- 1. Enrolment can be done in person at or by post (specifying "Programme/Course Application") to any of the School's Enrolment Centres by completing this application form and submitting it with the appropriate application/course fee(s) and any required supporting documents.
- 2. Fees paid by crossed cheque or bank draft should be made payable to "HKU SPACE".
- 3. If the programme/course is starting within five working days, application by post is not recommended to avoid any delays. Applicants are advised to enrol in person at HKU SPACE Enrolment Centres and avoid making cheque payment under this circumstance.
- 4. If admission is on a first come, first served basis and if you do not hear from us before the course starts, you may assume that your application has been accepted, and should attend the course as scheduled.
- 5. If admission is by selection, the official receipt is not a guarantee that your application has been accepted. We will inform you of the result as soon as possible after the closing date for application. Unsuccessful applicants will be given a refund of programme/course fee if already paid.
- 6. If you are applying to/have enrolled for more than one programme/course with HKU SPACE, please check to ensure that there are no scheduling conflicts before submitting your application form.
- 7. If you do not know the teaching venue within 3 days of the starting date of the course, please check with the relevant programme team.
- 8. Course fees paid are not refundable except as statutorily provided or under very exceptional circumstances (e.g. course cancellation due to insufficient enrolment).
- 9. Please refer to the HKU SPACE Prospectus and the official website for full details of enrolment procedures for HKU SPACE Programmes.
- 1. 報讀課程，請填妥報名表格，連同報名費/學費以及所需證明文件，親往學院各報名中心或以郵遞方式(註明「報讀課程」)呈交。
- 2. 如以劃線支票或銀行本票付款，抬頭請書名「香港大學專業進修學院」。
- 3. 如報讀課程將在五個工作天內開課，為免郵遞延誤報名程序，建議申請人親身到學院報名中心報名，並避免使用支票付款。
- 4. 以「先到先得」方式獲取錄的學生，可自行依照課程手冊或學院網頁所列的時間到有關地點上課。除特殊情况外，學院將不作另行通告。
- 5. 如須甄選入學，則正式收據並不可作為 閣下已獲取錄的證明。學院將在截止報名日期後儘快通知申請者是否獲得取錄。落選的申請人將獲退還已繳交的學費。
- 6. 如打算/已經在學院報讀多於一個課程或以上，請細閱各個課程的上課時間地點，以免上課時間重疊。
- 7. 如在開課前三天仍未知悉上課地點，請與課程組聯絡。
- 8. 除特殊情况(例如課程因報名人數不足而被取消)及法例規定外，一切已繳費用，概不退還。
- 9. 有關香港大學專業進修學院的入學程序及詳情，請參閱香港大學專業進修學院的課程手冊及官方網頁。

Academic Certificate Verification Platform at HKU SPACE 香港大學專業進修學院的學歷證書驗證平台

The HKU School of Professional and Continuing Education (HKU SPACE) utilizes the Academic Certificate Verification Platform (ACVP) implemented and operated by the Joint Universities Computer Centre (JUCC) as a secure system for managing, verifying, and sharing academic credentials. The ACVP uses blockchain technology and enhances the reliability and efficiency of academic credential verification. Sharing of academic credentials with third parties such as employers and education institutions can be authorised by graduates and done simply through a link, a QR code, or a PDF file.

At the present stage, ACVP is available for the sharing of award parchments by graduates who complete a part-time, locally accredited, postsecondary (i.e. QF Level 4 and above) programme awarded within the HKU System through HKU SPACE from 1 January 2026 or thereafter. Students may, however, indicate the wish to not participate in the ACVP by signing an "Opt-Out Statement". The "Opt-Out Statement" document is downloadable at the School Website (<https://hkuspace.hku.hk/teaching-and-learning/academic-certificate-verification-platform>).

香港大學專業進修學院 (HKU SPACE) 採用由「大學聯合電腦中心」(JUCC) 開發及營運的學歷證書驗證平台 (ACVP) 作為管理、驗證及分享學歷資料的安全系統。ACVP 採用區塊鏈技術，提升學歷證書的可靠性及效率。畢業生可授權第三方(如僱主或教育機構)透過連結、二維碼或PDF文件便捷地查驗學歷。

在現階段，於2026年1月1日或之後修畢兼讀制本地認可專上課程(即資歷架構第四級或以上課程)之畢業生，而有關學術經香港大學體制、由香港大學專業進修學院頒發，可透過ACVP分享學術證書。然而，學生可通過簽署《退出聲明》指示不參與ACVP。《退出聲明》文件可從學院網頁下載 (<https://hkuspace.hku.hk/teaching-and-learning/academic-certificate-verification-platform>)。

Notes to Non-local Applicants 非本地申請人注意事項

To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, EXCEPT for those admitted to Hong Kong as dependants, or on a Permit for Proceeding to Hong Kong or Macao (also known as "One-way Permit"), or under any of the schemes indicated in paragraph (I) below, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants who are issued with a valid employment visa or training visa, or members of the Consular Corps, or foreign domestic helpers, or admitted under any of schemes listed in paragraph (I) below, also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to an HKU SPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are not considered by the Immigration Department for student visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU system through HKU SPACE. For non-local applicants for all courses/programmes, as their visa/entry permit status may be subject to changes from time to time, and if they select to apply in person, are required to have their H.K.I.D. (if issued) and passport/visa documents photocopied by learning centre staff to facilitate verification. Non-local applicants applying by post are required to attach a copy of their H.K.I.D. (if issued) and passport/visa documents.

非本地申請人必須持有由香港特區政府入境事務處所簽發的學生簽證方可入讀本院，申請人入學前須辦妥有關手續。惟持有前往港澳通行證(俗稱「單程證」)者，或以受養人士身分，或透過以下章節(I)任何一項計劃獲批准來港者，毋須經事先批准，可修讀全日制及兼讀制課程。非本地申請人若為獲發有效工作或受訓簽證者，或為駐港領事人員，或為外籍家庭傭工，或透過以下章節(II)任何一項計劃獲批准來港者，則毋須事前批准，亦可修讀兼讀制課程。獲香港大學專業進修學院課程取錄並不代表能成功獲發有關學生簽證。除自資並經本地評審，而有關學術按香港大學體制，經香港大學專業進修學院頒發的兼讀制深造修讀課程外，兼讀制課程暫不在入境處考慮批發學生簽證課程之列。基於其簽證/入境通行證狀況可能不時有所改變，所有課程的非本地申請人若選擇親身報名，教學中心職員會為其香港身分證(如曾獲發)及護照/簽證文件作影印記錄，以供核實用途。非本地申請人如以郵遞方式報名，須附以香港身分證(如曾獲發)及護照/簽證文件副本以供本學院核對之用。

- | | |
|---|--|
| (I) Quality Migrant Admission Scheme (QMAS) 優秀人才入境計劃
Capital Investment Entrant Scheme (CIES) 資本投資者入境計劃
Immigration Arrangement for Non-local Graduates (IANG)
非本地畢業生留港/回港就業安排
Admission Scheme for the Second Generation of Chinese Hong Kong Permanent Residents (ASSG) 輸入中國籍香港永久性居民第二代計劃
Top Talent Pass Scheme (TTPS) 高端人才通行證計劃
New Capital Investment Entrant Scheme (New CIES) 新資本投資者入境計劃 | (II) Technology Talent Admission Scheme (TechTAS) 科技人才入境計劃
Enhanced Supplementary Labour Scheme (ESLS) 補充勞工優化計劃
Sector-specific Labour Importation Schemes (SLIS) 行業輸入勞工計劃
Special Scheme to Import Care Workers for Residential Care Homes (CWS)
院舍輸入護理員特別計劃
Investment for Entrepreneurs under the General Employment Policy (GEP)
企業家來港投資
Admission Scheme for Mainland Talents and Professionals (ASMT)
輸入內地人才計劃 |
|---|--|

Declaration 聲明

- 1. I declare that all information provided in this application form and the accompanying documents is accurate and complete. I understand that any misrepresentation may result in the disqualification of my application for admission or registration with the HKU School of Professional and Continuing Education (HKU SPACE), without entitlement to any refund. Making, submitting, or using false instruments (including forged documents) is a serious criminal offence under the Crimes Ordinance (Cap. 200, Laws of Hong Kong) and may lead to prosecution and imprisonment. The School will refer any suspected admission fraud to the Police and reserves the right to take further action as appropriate.
- 2. I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
- 3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
- 4. I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).
- 1. 本人聲明，本申請表及提交之所有隨附文件所載資料，依本人所知均屬真實及完整，並無遺漏。本人明白，如作出任何失實陳述，可能導致本人申請入讀或就讀於香港大學專業進修學院之資格被取消，且不獲任何退款。本人亦知悉，製作、提交或使用虛假文書(包括偽造文件)屬嚴重刑事罪行，並可能觸犯《刑事罪行條例》(香港法例第200章)，可被檢控及判處監禁。學院將就任何涉嫌入學欺詐之個案轉介警方處理，並保留採取進一步適當行動之權利。
- 2. 本人授權香港大學專業進修學院向相關機構查閱有關本人申請課程所列出的學歷及專業資格。
- 3. 本人同意如本人註冊入學，當遵守大學及學院的規例。
- 4. 本人已細閱、明白並同意以上注意事項、收集個人資料聲明及有關香港大學專業進修學院在處理個人資料(私隱)的守則。

Signature 簽署 _____ Date 日期 _____

HKU SPACE is a non-profit making University company limited by guarantee 香港大學專業進修學院乃非牟利擔保有限公司

To help us understand your learning needs, please answer the following questions. Please note that the information you provide may be used to assist the School's research in continuing education. This part of the form is optional.

為使本學院了解學員的學習需要，請填妥以下問卷。你所提供的資料，可能作為本學院對持續教育研究之用。學員可根據個人意願決定填寫與否。

Please tick the appropriate boxes. 請在適當方格加上 ✓ 號。

1. Your highest education level achieved 你的最高學歷程度：(Please select ONE only 請選擇其中一項)

- | | |
|---|--|
| 1.001 ☐ Below Secondary 5 (HKCEE) 中五 (香港中學會考) 以下 | 1.006 ☐ Bachelor's degree 學士學位 |
| 1.002 ☐ Secondary 5 (HKCEE) or equivalent 中五 (香港中學會考) 或同等程度 | 1.007 ☐ Postgraduate certificate / Postgraduate diploma 深造證書 / 深造文憑 |
| 1.003 ☐ Secondary 6 – 7 (HKAL) or equivalent 中六 – 中七 (香港高級程度會考) 或同等程度 | 1.008 ☐ Master's degree 碩士學位 |
| 1.004 ☐ Secondary 6 (HKDSE) or equivalent 中六 (香港中學文憑) 或同等程度 | 1.009 ☐ Doctorate degree 博士學位 |
| 1.005 ☐ Associate degree / sub-degree / certificate / diploma 副學士 / 副學位或非學位證書 / 文憑 | |

2. What are the most important factors for your choosing of the present course at HKU SPACE? 你選擇在香港大學專業進修學院修讀此課程，最重要的因素是什麼？Please select the THREE most important factors and rank them from "1" to "3", with "1" as the most important. 請選擇 3 個最重要因素並以 1 至 3 排列，以 1 為最重要。

- | | |
|--|--|
| 2.001 ☐ Good reputation of the institution 機構有良好聲譽 | 2.006 ☐ Good teaching and learning facilities 教學設備完善 |
| 2.002 ☐ A variety of courses to choose 有多種課程可供選擇 | 2.007 ☐ Convenient locations of learning centres 上課地點方便 |
| 2.003 ☐ High academic quality of the courses 課程的學術質素高 | 2.008 ☐ Reasonable course fees 學費合理 |
| 2.004 ☐ Qualification awarded are widely recognised 學歷被社會廣泛承認 | 2.009 ☐ Others 其他 (Please specify 請列明：_____) |
| 2.005 ☐ Good quality of teaching staff 導師質素高 | |

3. Which channel(s) do you usually receive information on continuing education? 你通常透過以下哪個渠道獲得有關持續教育的資訊？(You can choose MORE THAN ONE 可作多項選擇)

- | | |
|---|---|
| 3.001 ☐ School website & School eDirect Mail (eDM) 學院網站 / 學院電子郵件 | 3.008 ☐ eDirect Mail (eDM) 電子郵件 |
| 3.002 ☐ School prospectus / programme brochure 學院課程手冊 / 課程單張 | 3.009 ☐ Keyword search (SEM) 關鍵字搜尋 |
| 3.003 ☐ TV / radio advertising 電視 / 電台廣告 | 3.010 ☐ Seminar / Exhibition / School Open Day 講座 / 展覽 / 開放日 |
| 3.004 ☐ Newspaper / magazine advertising 報章 / 雜誌廣告 | 3.011 ☐ From the organisation currently working at 從現職機構獲得資訊 |
| 3.005 ☐ Transport / outdoor advertising 公共交通工具 / 戶外廣告 | 3.012 ☐ Office building 商業大廈派發點 |
| 3.006 ☐ Internet advertising 網站廣告 | 3.013 ☐ From friends / relatives 親朋推介 |
| 3.007 ☐ Mobile advertising 流動電話廣告 | 3.014 ☐ Others 其他 (Please specify 請列明：_____) |

4. Profession 行業：(You can choose MORE THAN ONE 可作多項選擇)

- | | |
|--|--|
| 4.001 ☐ Accounting / Auditing 會計、核數 | 4.016 ☐ Government / Public Utilities 政府部門、公共機構 |
| 4.002 ☐ Administration / Secretarial / General Management 行政、秘書、一般管理工作 | 4.017 ☐ Hospitality and Tourism 款客服務、旅遊 |
| 4.003 ☐ Advertising / Sales and Marketing / Customer Services 廣告、營銷及市場推廣、顧客服務 | 4.018 ☐ Housing / Property Management / Real Estate 樓宇、物業管理、地產 |
| 4.004 ☐ Architectural / Building & Construction / Project Engineering / City Planning 建築、建造、項目工程、城市規劃 | 4.019 ☐ Human Resource / Training 人事、培訓 |
| 4.005 ☐ Art / Creative / Design 藝術、創意行業、設計 | 4.020 ☐ Legal 法律 |
| 4.006 ☐ Banking / Finance / Investment / Insurance 銀行、金融、投資、保險 | 4.021 ☐ Library Management 圖書管理 |
| 4.007 ☐ Business Management 商業管理 | 4.022 ☐ Logistics / Transportation 物流、運輸交通 |
| 4.008 ☐ Chinese Medicine 中醫藥 | 4.023 ☐ Manufacturing 製造業 |
| 4.009 ☐ Community / Social Services 社會服務 | 4.024 ☐ Media / Communications / Public Relations / Publishing / Translation 媒體、傳訊、公關、出版、翻譯 |
| 4.010 ☐ Computer Science / Information Technology (IT) 電腦、資訊科技 | 4.025 ☐ Medical / Health Care / Nutrition / Beauty 醫療、保健、營養、美容 |
| 4.011 ☐ Education 教育 | 4.026 ☐ Merchandising / Purchasing / Trading 採購、貿易 |
| 4.012 ☐ Engineering / Machinery 工程、機械 | 4.027 ☐ Retail / Wholesale 零售、批發 |
| 4.013 ☐ Entertainment / Recreation / Sports 娛樂、康樂、體育管理 | 4.028 ☐ Science and Technology 科學及科技 |
| 4.014 ☐ Environmental Sciences 環境科學 | 4.029 ☐ Telecommunications 電訊 |
| 4.015 ☐ Food and Beverage 餐飲 | 4.030 ☐ Others 其他 (Please specify 請列明：_____) |

5. What are your area(s) of interest? 你對以下哪些課程範疇感興趣？(You can choose MORE THAN ONE 可作多項選擇)

- | | |
|---|--|
| 5.001 ☐ Accounting and Finance 會計及金融 | 5.009 ☐ Healthcare, Sport and Wellness 健康護理、體育及健康 |
| 5.002 ☐ Architecture, Environment and Housing 建築、房屋及建造環境 | 5.010 ☐ Hospitality and Lifestyle 款客及精緻生活 |
| 5.003 ☐ Arts, Design and Culture 藝術、設計及文化 | 5.011 ☐ Languages 語言 |
| 5.004 ☐ Aviation, Transport, Logistics & Supply Chain 航空、交通、物流及供應鏈 | 5.012 ☐ Law 法律 |
| 5.005 ☐ Business and Management 商業及管理 | 5.013 ☐ Leadership Enhancement and Development 企業發展 |
| 5.006 ☐ Chinese Medicine 中醫藥 | 5.014 ☐ Marketing 市場營銷學 |
| 5.007 ☐ Computing and Data Science 電腦運算及數據科學 | 5.015 ☐ Social Sciences 社會科學 |
| 5.008 ☐ Engineering and Science 工程及科學 | 5.016 ☐ Others 其他 (Please specify 請註明：_____) |

6. Is your employer giving you financial support towards the course you have applied for? 你的僱主是否贊助你修讀本課程？

- | | |
|--------------------------------------|-------------------------------------|
| 6.001 ☐ Yes 是 | 6.002 ☐ No 否 |
|--------------------------------------|-------------------------------------|

7. Monthly personal income 個人每月收入：

- | | |
|--|--|
| 7.001 ☐ \$0 - \$9,999 | 7.005 ☐ \$30,000 - \$39,999 |
| 7.002 ☐ \$10,000 - \$14,999 | 7.006 ☐ \$40,000 - \$49,999 |
| 7.003 ☐ \$15,000 - \$19,999 | 7.007 ☐ \$50,000 or above 或以上 |
| 7.004 ☐ \$20,000 - \$29,999 | |

End 問卷完

Thanks 謝謝

Guideline on Filling in the "Application Code" in the Application for Enrolment SF26 Form

填寫 SF26 報名表內「報名代碼」指引

To apply for a programme, please copy the application code of your intended programme/course selection to the application for enrolment form. You may find it under the programme/course title, or inside the programme/course blurb.

申請報讀課程，請找出課程對應的報名代碼，並填寫於報名表內。報名代碼會因應不同情況，載於課程名稱的下方或在課程資料內。

Type I : Application for a Single Short Course

第一類：報讀某個短期課程

(Hint: the application code is under the course title)

(提示：報名代碼顯示於課程名稱之下)

時裝繪圖初階

課程編號：DESF9002



報名代碼：1355-1454NW

☎ 3762 0082

本課程介紹時裝設計手繪圖的技巧，教授學員繪畫頭及人體，並以不同媒介去表達時裝設計的概念。

R 適合初學者

D 共8講

✂ 港島東分校 1301 室

🗣 粵語，輔以英文教材

✉ poey.wong@hkuspace.hku.hk

\$ HK\$2,160

🕒 逢周三，7:00pm – 10:00pm

👤 吳青海，MA PolyU HK

! 名額：24 人

開課日期 15 年 11 月 18 日

Type II : Application for a Single Award-bearing Programme

第二類：報讀某個學術課程

(Hint: the application code is under the programme title)

(提示：報名代碼顯示於課程名稱之下)

Advanced Certificate in Life Coaching

Programme Code: CS032A

☎ 2975 5655

✉ karina@hkuspace.hku.hk

This programme is specially designed for those who are interested in acquiring knowledge in the key areas of counselling. The modules will provide students with a general understanding of the discipline and training in basic counselling skills.

R – A recognised bachelor's degree in any discipline; or
– An associate degree, higher diploma or advanced diploma; or
– An equivalent sub-degree award with some working experience.

\$ HK\$15,000; Application fee: HK\$150 (Non-refundable)

D 1.5 years minimum, 3 years maximum

🕒 Tue and Thur, 6:45pm – 9:45pm; Sat, 2:00pm – 6:00pm

🗣 English supplemented with Cantonese

Part I 甲部：Application Details 報讀課程資料 (Applicable to both NEW

Application Code 報名代碼

Programme/Course Title 課程名稱

□□□□-□□□□□□

日語入門

課程編號：JAPN9003

☎ 3762 0820

✉ jolang@hkuspace.hku.hk

本課程由認識字母發音及日常生活上的客套話開始，通過學習基本名詞句、形容詞學前五天，請到報名處先繳付課本費用及取回收據，憑收據可在首四節課堂內領取

\$ HK\$4,800

D 共40講，120小時

! 學員請在上課前5天先購買課本，詳情請瀏覽學院網站(關鍵字: 日語入門) 或到各報名中心

香港區

報名代碼

日期/時間

1340-1234NW 逢周一，6:45pm – 9:45pm

1340-1456NW 逢周二，6:45pm – 9:45pm

1340-1459NW 逢周三，6:45pm – 9:45pm

Advanced Certificate in Human Biochemistry and Physiology

Programme Code: HS005A

☎ 2975 5878

✉ judy.yeung@hkuspace.hku.hk

This programme is designed to enable degree holders without a background in biochemistry/physiology to undertake the BSc (Hons) Food and Nutrition (HS 37-805-00)/PgD/MSc in Human Nutrition (HS 37-803-00) offered by HKU SPACE in collaboration with the University of Ulster. This programme is also one of the bridging courses required by non-degree holders who wish to enter the BSc (Hons) in Human Nutrition Programme and the final year BSc (Hons) in Food and Nutrition programme at Ulster University, UK.

Taught modules include:

1345-1965AW Basic Human Physiology

1345-1562AW Principles of Human Biochemistry

1350-1892AW Laboratory Practical in Human Biochemistry and Physiology

Type III : Multiple Classes Available under a Programme / Course

第三類：課程下有多於一個班別

(Hint: select the application code beside the class)

(提示：選擇在班別旁的報名代碼)

Type IV : Application for a Course under a Programme

第四類：報讀課程下的某個科目

(Hint: select the application code beside the course title)

(提示：選擇在科目名稱旁的報名代碼)

社會福利署
護理保健師專業文憑資助計劃
（2026-29 年度）

在職證明書

（甲）由院舍員工填寫

本人同意向社會福利署及 香港大學專業進修學院
（培訓機構名稱）提供以下資料，作為參加「護理保健師專業文憑資助計劃」之用，以核實有關申請資格。

本人確認從未受惠於「護理保健師專業文憑資助計劃」。本人已詳細閱讀第二頁的「收集個人資料聲明書」。

員工簽署：_____

員工姓名：_____

員工香港身份證號碼：_____

（乙）由院舍營辦人填寫¹

本人證明上述人士現時獲僱用為本院保健員，並已在本院擔任該職位*不少於三年²／未滿三年²（*請刪去不適用者），詳情如下：

院舍名稱：_____

牌照處檔號：_____

受僱為保健員的日期：自_____年_____月_____日

本人支持上述員工報讀護理保健師專業文憑課程。本人已詳細閱讀第二頁的「收集個人資料聲明書」。



院舍營辦人簽署：_____

院舍營辦人姓名：_____

院舍營辦人職位：_____

日期：_____

（院舍或所屬公司／機構的蓋章）

1. 院舍營辦人或獲營辦人授權簽署本「在職證明書」的人士，須確保以上所填報的各項資料，均屬真實無訛；並同意培訓機構將院舍及報讀課程員工所提供的資料，呈交社會福利署，以審查院舍及員工是否符合資格獲得院舍培訓津貼及學費資助。如故意漏報資料或作出失實陳述而取得金錢利益乃屬欺詐行為，社會福利署保留取消有關申請資格、追討相關資助／津貼及轉介執法部門跟進的權利。
2. 員工在遞交報讀課程申請表當日，必須於院舍任職保健員不少於三年。如員工曾於多間院舍任職保健員以符合任職不少於三年的要求，須一併提交過往的工作證明（例如過往任職院舍發出的信件、僱傭合約及離職證明等）。

收集個人資料聲明書

向社會福利署提供個人資料之前，請先細閱本聲明。

收集資料的目的

1. 社會福利署（社署）將會使用你所提供的個人資料，向你提供你所需要的資助申請，包括（但不限於）用於監察和檢討各項服務、處理有關你所獲得資助的投訴、進行研究及調查、製備統計數字、履行法定職責等。向社署提供個人資料純屬自願。然而，如你未能按社署要求提供所需的個人資料，社署可能無法處理你的申請或提供資助。

可能獲轉移資料者

2. 你所提供的個人資料，會按「需要知道」的原則，提供給在社署工作的職員。除此之外，該等個人資料亦可能會為上文第 1 段所述的目的而向下列機構／人士披露，或在下述情況下披露：
 - (a) 其他機構／人士（例如政府決策局／部門／培訓機構），如該等機構／人士有參與以下事項：
 - (i) 審批及／或評估社署向你提供資助而提出的任何申請；
 - (ii) 社署向你所提供的資助；或
 - (iii) 監察和檢討社署所提供的服務，或製備統計數字；
 - (b) 處理投訴的機構（例如申訴專員公署、個人資料私隱專員公署、社會工作者註冊局、立法會等），如果這些機構正在處理有關社署向你所提供的服務的投訴；
 - (c) 法律授權或法律規定須披露資料；或
 - (d) 你曾就披露資料給予訂明同意。

查閱個人資料

3. 按照《個人資料（私隱）條例》（第 486 章），你有權就社署所持有的有關你的個人資料提出查閱及改正要求。社署提供個人資料複本將須收取費用。如需查閱或改正社署收集的個人資料，請向以下人士提出：

職銜 ： 一級行政主任（牌照及規管）2
辦事處 ： 社會福利署牌照及規管科發展組
地址 ： 香港黃竹坑業勤街 23 號 THE HUB 5 樓
電郵 ： LRDEV@SWD.GOV.HK